

FINES & FEES

OVERDUE, LOST OR DESTROYED MATERIALS

Overdue Materials

Books, paperbacks, cassettes, compact discs, records, slides, non-rental DVDs and videos, books on CD or cassette, magazines, pamphlets, picture file items, framed prints and sheet music at Brand Library. \$0.25/day, \$15 max

ILL Books \$1.00/day, \$50 max

Reference books \$5.00/hour

Lost/Destroyed Materials and Supplies

Books and A/V Materials Cost + \$12.00

Magazines Cost + \$4.00

Brand Slides \$1.00/slide

Pamphlets, clippings, book jackets, plastic bags for DVDs, plastic covers, cassette/video box, CD box, board book case \$1.00

Book Barcode Replacement \$2.00

AV booklets \$2.00

Librettos \$5.00

Laptop Computer Cost + \$100.00

Collection Agency Fee \$25.00

Returned Checks (SNF, A/C, etc.) \$25.00/check

DEPOSITS

Reference Books Special Loan: \$10.00 or price of the book as librarian deems appropriate.

FEES - EQUIPMENT

Printers

Fiche/film reader printers, computer screen printers \$.20/print/ \$1.00 color

Photocopying

Black and white copies \$.20 per copy

Color \$1.00 per copy

Coin Operated Typewriters IBM \$.50 for 20 minutes

FINES & FEES

FEES - MEETING ROOMS

See [Meeting Room Schedule](#)

FEES - SERVICES

Absent Card - Free with identification

Document Delivery

Under 5 pages	Free
5-10 pages	\$3.00
11-20 pages	\$5.00
21-30 pages	\$7.00
31 + pages	\$0.25/page + postage

Interlibrary Loan (ILL)

Patron requests materials from MCLS libraries and other free lending libraries No Cost

Patron requests materials from a library charging fees Fees charged by lending library

Obituary Requests

0-3	Free
3 +	\$5.00 each
Rush (within 2 weeks)	\$5.00 each/1 or more

FEES - SALE OF SUPPLIES

Computer Disks	\$1.00
Earbuds	\$1.00
Flash Drive, Large Capacity	\$25.00
Flash Drive, Small Capacity	\$15.00
Hi-Liter Pen	\$.75
Paper Clips, Box of 100	\$.75
Pens/pencils	\$.25 per item
Postcards	\$.25
Self-Stick Notes	\$1.00
Tape	\$1.50
White Out, Bottle	\$1.25